

TREASURER NEEDED



HELP SHAPE THE DEVELOPMENT OF BISHOPTON

Are you passionate about our community and looking for an opportunity to make a meaningful difference? Bishopton Community Development Trust is looking for a qualified and motivated Treasurer to join our dedicated team of volunteers. This is a fantastic opportunity to use your financial expertise to help support and grow the work of the Trust, which plays a vital role in the local community.

WHY VOLUNTEER WITH US?

- **Make a Real Impact:** Your skills will help us support community development and local groups.
- **Enhance Your CV:** Gain valuable experience in community-based financial management, governance, and strategy.
- **Work with a Passionate Team:** Be part of a welcoming, supportive group of like-minded individuals committed to improving the community.
- **Time Commitment / flexibility:** As a volunteer, this role is designed to fit around your other commitments. We'd expect a maximum of 2-3 hours per month.

WHAT YOU'LL DO:

- Oversee the Trust's financial operations, ensuring everything is managed efficiently and transparently.
- Maintain accurate records of income and expenditure.
- Produce regular financial reports to support decision-making by the Trust's team of elected Directors.
- Ensure compliance with financial regulations, company and charity law.
- Help shape the Trust's long-term financial strategy, working with other members to plan for a sustainable future.

WHO WE ARE LOOKING FOR:

- A qualified accountant or someone with relevant financial experience (e.g., bookkeeping or financial management).
- Strong attention to detail and excellent organisational skills.
- A collaborative, proactive attitude, with a passion for community development and supporting local initiatives.

This is a chance to be part of something truly rewarding, helping to steer the future of Bishopton and make a lasting difference in the lives of local residents.

Interested? Please get in touch with us at BishoptonDevelopmentTrust@gmail.com. We'd love to hear from you!