

Bishopton Community Development Trust

Minute for Directors meeting

21 October 2025, 7pm, Bishopton Sports & Social Club

Item 1 Welcome and attendance

Attendance:

Jim Blair (Chair / Member Director)
Mike Tomenson (Member Director)
Mike Tait (Member Director)
Andy Fraser (Member Director)
David Woodrow (Member Director)
Graham Adam (Member Director)
Vanessa Ewing (Secretary / General Member)

Apologies:

Lynne Hutchinson (Member Director)
Derek McGowan (Member Director)

Item 2 - Minute from Directors meeting held 16 September 2025

Minute accepted as a true and accurate record of the meeting.

Action: VEwing to arrange publication of the minute on the Trust website.

Item 3 - Decisions since last meeting

No decisions taken since the last meeting.

Item 4 - Action and Decision Log

Action log was reviewed by Directors and updated.

Item 5 Directors Update

JBlair updated that there had been no substantive update/response from SportsLab as anticipated following the meeting in September regarding a feasibility study. Following a phone call in advance of the Directors meeting, Jim has received costings for potential work of £1100. Directors agreed that this was not reflective of the ask as discussed at the meeting and JBlair committed to getting back in touch with the company to follow this up.

Action: JBlair to engage with SportsLab to review scope of work required.

Item 6 Financial Update.

JBlair reported the financial statements at 21 September 2025 as:

- Corporate Reward, £1,216.05.
- Corporate Bonus, £118,768.09.
- TDH Invoice for September – £710.00.

JBlair highlighted that there had been two charges on the Reward Account of £15 for September and £15 for October. It is not clear from the statements exactly what these charges are for. He will raise this with MMcRae when they meet re handing over accounts.

DWoodrow asked if £3000 had been deposited in the Trust accounts yet from Renfrewshire Council as grant reimbursement. JBlair said nothing had been received in the accounts at this point.

Actions:

- JBlair to identify source/purpose of the £15 charges on Trust accounts.
- DWoodrow to chase up Renfrewshire Council regarding reimbursement of £3000 grant monies.

Item 7 - Model Code of Conduct for Directors

JBlair apologised for not circulating this in advance and Directors agreed to carry this over to the next meeting. Jim will circulate a draft code by email over the next week and Directors can discuss next meeting to be held on 18 November 2025.

Action: JBlair to circulate draft Directors Code of Conduct to Directors for consideration prior to next meeting on 18 November.

Item 8 Community Fundraising Idea

VEwing confirmed that a member of the community had been in touch to suggest an idea for fundraising. The individual had arranged to come along and speak to Directors at this meeting, however this has been cancelled. He will get back in touch when he can.

Item 9 Communications

The Directors agreed that there were no substantive updates for communication to the wider membership or community at this juncture. Directors agreed to await the appointment of a contractor on a feasibility study and update members on this alongside another appeal for a

treasurer and highlighting the publication of Meeting minutes on the website since July would be appropriate.

Directors also agreed that the Trust would issue a Christmas e-mail to subscribers in early December.

Action: VEwing to draft Christmas update for Directors to consider at November meeting.

AOB

- JBlair confirmed that DTAS have accepted the Trusts application and awarded us Associate Membership status.
- DWoodrow reminded the Trustee declarations to be made to OSCR.
- **EML 19 September – Enquiry re Padel Courts on Holmpark** – VEwing highlighted an enquiry submitted requesting a meeting to discuss whether there might be an opportunity to utilise some space on Holmpark for padel courts.
- **EML 9 October – Community Member feedback** – VEwing highlighted positive feedback from a member of the community regarding the level of communication and engagement by the Trust this year and also specifically the efforts of the Rugby Club to improve the field.
- MTomenson reminded Directors that a local resident with business and fundraising acumen approached him last November about supporting the Trust.
- Directors discussed whether there was merit in organising a social event on behalf of the Trust and whether there were options to collaborate with other organisations to get best value from for example establishing a marquee. Directors agreed to consider this and pick up as a discussion point at the November Directors meeting.
- VEwing highlighted that as GAdam has now moved house out of the Bishopton village, he requires to update his membership status. There is option to remain Associate member and be coopted as a Director given his well established to the village and ongoing engagement with the Rugby Club.

Actions:

- VEwing to obtain DTAS invoice for Associate membership and request payment by MMcRae.
- VEwing to circulate OSCR Trustee Declaration form to Directors for completion and return.
- MTomenson to reach out to local resident to check if he remains interested in supporting the Trust/Directors.
- VEwing to follow up on request for a meeting regarding padel courts inviting them to a future meeting of the Directors.

- VEWing to review Trust constitution to confirm options for GAdam's continued membership and Directorship of the Trust.

Date of the next meeting: **Tuesday 18 November at 7pm in Bishopton Sports and social club.**

The meeting concluded at 8.30pm.

APPROVED MINUTE