

Bishopton Community Development Trust

Minute for Directors meeting

17 February 2026, 7pm, Bishopton Sports & Social Club

Item 1 Welcome and attendance

Attendance:

Jim Blair (Chair / Member Director)
Lynne Hutchinson (Member Director)
Derek McGowan (Member Director)
Mike Tait (Member Director)
David Woodrow (Member Director)
Vanessa Ewing (Secretary / General Member)

Apologies:

Graham Adam (Co-opted Director)
Mike Tomenson (Member Director)

VEwing highlighted that MTomenson had messaged Directors just before the meeting started to confirm that Mr James Newton, who was due to attend the meeting at 8pm to discuss opportunities on Holmpark, had been caught up on a business matter. He sends his apologies. As this was the second meeting Mr Newton had not managed to attend, Directors agreed to close the open action to invite him to a future meeting. Mr Newton to be invited to put his views in writing for Directors consideration, or attend and contribute at a future AGM.

Action: MTomenson to communicate back to Mr Netwon.

Item 2 Minute of Directors Meeting held 20 January 2026

The Minute of the Directors meeting held on 20 January 2026 was proposed by MTait and seconded by LHutchinson.

The minute was accepted as a true and accurate record of the meeting.

Action: VEwing to arrange publication of the minute on the Trust website.

Item 3 Decisions since last meeting

JBlair confirmed that Bishopton Community Council had approached the Trust on 27 January 2026 requesting financial support from the Trust for a potential Judicial Review against Renfrewshire Councils decision to expand Park Mains High School (rather than build a new High School).

Directors were consulted about this between meetings and agreed that this was not consistent with the Trusts constitution. This was

communicated back to DWoodrow who represents the Trust and Community Council on 28 January 2026.

Item 4 Action and Decision Log

Action log was reviewed by Directors and updated.

JBlair highlighted missing action from the last meeting on MTomenson to test validating his Directorship with the Trust, on Companies House/HMRC Gateway portal and feedback to Directors at the next meeting.

JBlair said he continued to liaise with Santander to update the signatories on the Trust's bank accounts. This continues to be an unnecessarily bureaucratic and frustrating process. He received updates on 4 & 11 February confirming it was 'ongoing'.

JBlair reported that an outstanding debit of £106 was due to be reimbursed to VEwing for renewal of the Trust's website domain name. In addition, January maintenance was now due to TDH. JBlair confirmed he would process payment for both of these these this week.

VEwing confirmed she had all forms for OSCR and Companies House from Directors with the exception of GAdam. VEwing to chase this.

VEwing highlighted contact from Azets (independent auditors) regarding the 2024/25 accounts and requesting an updated Trustee report. JBlair will draft this and circulate to all Directors for approval to submit to the Auditors for the accounts.

Action: MTomenson to test validating his Directorship with the Trust, on Companies House/HMRC Gateway portal and feedback to Directors at the next meeting.

Item 5 Mr James Newton – Apologies received prior to meeting. Directors agreed to close the open action to invite Mr Newton to a future meeting and invite his views in writing for Directors consideration, or encourage him to attend and contribute at a future AGM.

Item 6 Statements –
Corporate Reward, £1400.95.
Corporate Bonus, £120,038.53.

Outgoing –
TDH Invoice – November £710
TDH Invoice – December £710

Pending:

TDH Invoice – January £710

Reimbursement to VEwing for £106.79 – website renewal

Item 8 Holmpark Feasibility Study – MAC Consulting

DMcGowan and JBlair reported that they have a meeting with MAC Consulting this week - 18 February 2026. They will feedback following the next meeting and seek confirmation of approval to proceed with report / work.

Item 9 2026 AGM Date

Directors discussed the need to set AGM date to consider the 2024/25 and 2025-26 accounts when both are finalised. This cannot be confirmed until we have the independent audit assessment. The deadline for filing the 2024-25 Accounts is 31 March 2026.

Directors discussed the options of holding two AGMs in the one year – to try and get ahead of the long lag between accounts; or to hold one AGM later in the year covering both 2024-25 and 2025-26 accounts. Directors agreed that an AGM date should not be set prior to confirmation that the accounts have been independently audited and therefor discussion and agreement required at the next meeting.

Actions:

- DMcGowan & JBlair to report back following MAC Consulting meeting on 18 February.
- VEwing to add decision on AGM date to March agenda.

**Item 12 Communications / Correspondence
Membership Request – A McCall**

VEwing also highlighted a membership application form received from Mr McCall and confirmed the appropriate form had been completed and complied with requirements as set out in the Trusts' constitution. Directors approved the request to join the Trust.

Action: VEwing to confirm Alasdair McCall's membership to the Trust and add to membership list.

AOB

DMcGowan highlighted that the Rugby Club was putting lighting out around the hubs on the park and asked if the Trust wanted these fitted to

cover the canopy which would support security in the area. Directors agreed and DMcGowan will confirm the costs.

LHutchinson confirmed that the Bishopton Day Committee remain committed to the purchase of a bench for the field. The cost of benches supplied by MWallace have gone up in price. A representative of the committee is researching other options and considering whether this supplier represents good value.

Action: DMcGowan to confirm costs of including security lighting of the canopy.

Date of the next meeting: **Tuesday 17 March at 7pm in Bishopton Sports and Social club.**

The meeting concluded at 20:20pm.